

SCRIPTURE UNION OF TANZANIA PRE & PRIMARY SCHOOL ENGLISH MEDIUM



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INSTRUCTIONS FOR JOINING THE SCHOOL 2024

The Scripture Union of Tanzania Pre and Primary School is managed by the regional office located in Iyela where the school is situated. The school is located in Iyela ward, Ilembo street, opposite Nazarene Secondary School, 2.7 kilometres from Mafiati junction.

❖ SCHOOL MISSION

To provide quality education and upbringing to build good morals in children and lay a strong foundation for responsible citizenship.

❖ SCHOOL MISSION

To provide high-quality education to develop children's ability to pursue higher education and various life skills, enabling them to compete effectively in a globalized world. Quality education is the main weapon in the competition within globalization.

❖ SCHOOL STATUS

The school is officially registered with the Ministry of Education and Vocational Training, registration number EM 15320, under the board of trustees of the Scripture Union. The school is led by a school committee which, among other things, is also involved in academic development and other services required at the school.

❖ SCHOOL FEES STRUCTURE

CLASS	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	TOTAL
	JANUARY	APRIL	JULY	SEPTEMBER	
BABY	200,000	150,000	200,000	150,000	700,000
With Transport	300,000	250,000	300,000	250,000	1,100,000
PRE UNITY	200,000	150,000	200,000	150,000	700,000
WITH TRANSPORT	300,000	250,000	300,000	250,000	1,100,000
STD (I to III)	275,000	200,000	275,000	200,000	950,000
WITH TRANSPORT	375,000	300,000	375,000	300,000	1,350,000
STD IV	320,000	245,000	320,000	215,000	1,100,000
WITH TRANSPORT	420,000	345,000	420,000	315,000	1,500,000
STD (V & VI)	275,000	200,000	275,000	200,000	950,000
WITH TRANSPORT	375,000	300,000	375,000	300,000	1,350,000
BOARDING	900,000	900,000			1,800,000

- School registration form costs Tshs. 20,000.
- Payments are made in four instalments per year: January, April, July, and September.
- The school fees include meals and stationery costs.

❖ SCHOOL UNIFORMS

The cost of school uniforms is Tshs. 80,000/=. The pupil will receive dress/trousers and sweater vest, t-shirt, tracksuit, and sweater with the school logo.

❖ PAYMENT ACCOUNTS

- CRDB: 0152421215000 - A/C name; Scripture union of Tanzania.
- NMB: 622100101066 - A/C name; Scripture union of Tanganyika.

❖ SCHOOL RULES AND PROCEDURES

The following are some of the school rules/procedures for building good character in pupils.

FOR PARENT/GUARDIAN & PUPIL:

1. Application forms are sold at a cost of Tsh.20,000/=
2. Any money paid to the accountant will not be refunded to the client. (Non-refundable)
3. Every child must have done at least the payments of the first term (1st instalment) of the school fees if not all, before reporting at school.
4. All new comers must submit their transfer forms to the head teacher before reporting to school
5. For children who are using school bus services, they must have paid for the service before reporting at school.
6. A child will be accepted at this school if the parent agrees to all instructions in this form.
7. For children with health problems, they must submit their medical / health forms from the recognizable hospital to the head teacher before reporting at school.
8. A child will be accepted at this school if they do not have contagious diseases, and if the child has any health issues, the parent must inform the school administration.
9. Pupils are not allowed to braid or burn hair, grow dreadlocks or nails, wear makeup of any kind, wear headscarves, wear hijab, wear jeans, necklaces, bangles, earrings, tight clothes, and other similar items.
10. All school uniforms are sold at school, no uniform shall be allowed made else apart from being provided at school.
11. Every child must be well-dressed in school uniform during school hours.
12. Pupils must speak English at all times, except during Swahili lessons.
13. Field Trips/Picknicks and Study Tours are payable separately from school fees, payments for study tours are suggested according to the place which shall be visited.

PUPIL REGISTRATION FORM

1. Pupil's full name _____

2. Gender _____ (M/F)

❖ PUPIL'S PHOTO



3. Date of birth _____

4. Place of birth (district/region) _____ (village/street) _____

5. Pupil's nationality _____

6. Health condition/disability _____

7. Orphan status (orphan/not orphan) _____

8. Religion/Denomination _____

9. Parent/Guardian's name _____

10. Parent's relationship to pupil _____ (mother, father, aunt, uncle, etc.)

11. Parent's occupation _____

12. Phone numbers (father and mother or two guardians) _____ and

13. Parent's ID number _____

14. Parent's residential address _____

15. Parent's P.O. Box _____

❖ **IF THE CHILD IS TRANSFERRING**

- Name of previous school _____
- Reason for transfer _____
- Phone number of the headteacher of the previous _____

*** (ATTACH A COPY OF THE CHILD'S BIRTH CERTIFICATE WHEN RETURNING THIS FORM TO SCHOOL)*

❖ **CONFIRMATION OF INFORMATION PLEDGE**

- I _____ (parent/guardian) of
_____ (pupil) hereby confirm that the information I have
provided above is mine and is completely true.
- I also confirm that I have read and fully understood all the terms and instructions in this
form, and I promise to fulfill all my responsibilities as a parent.
- I promise to pay all school fees and contributions in full and on time as required.
- I promise to cooperate fully with the school administration and fellow parents to
contribute to the development and success of my child and the school as a whole, as I
understand this is my fundamental duty.

Parent/Guardian's name _____

Signature _____

Date _____

Authorized by:

MERECKZEDECK JUMA BICHUMUHUMBO – HEAD TEACHER